



PURCHASING POLICY

Référence :
A20230501

Established by: Purchase
department

Date : 16.05.2023

Approved by:
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*The different purchase departments have defined together the purchase policy
in agreement with the global group policy.*

Each purchaser commits to respect these principles:

- Purchase goods and services following the priorities in this order:
 - * ① Quality
 - * ② Delivery time
 - * ③ Price
- Respect these ethical principles:
 - * No corruption
 - * No child works
 - * No discrimination (color, sex, age, religion, nationality, etc.)
 - * Manage responsible purchasing with respect to local legal, environmental, and societal laws and regulations with some measurement
 - * Respect the physical and moral persons
 - * Promote local purchases
- Develop the purchase synergies within SERAP Group
- Respect the purchase process steps
- Work on need definition as much as possible
 - * Upstream work with concerned departments on need definition and anticipation is the key to ensure both technical and financial controls.

Franck Rondeau
Purchasing, logistics and IT director

Éric Boittin
Chief Executive Officer

10/09/2019	Creation of the purchase policy	Index A
04/07/2022	Amendment purchasing policy further seminar Purchases 2022 - Cancels and replaces	Index B
16/05/2023	Addition of reference to the document + addition to chapter II	Index C